

# Advanced Diploma Clinical Supervision October 2021 Application

Effective, contemporary clinical supervision is a mandatory requirement for several helping professions including counselling and psychotherapy. This programme equips professionals with relevant qualifications and experience to become clinical supervisors in a variety of contexts and workplace settings.

For experienced practitioners in the health and social care professions, this programme is validated by Middlesex University and meets the current criteria of the Irish Association for Counselling & Psychotherapy (IACP) for accreditation as a supervisor.

## About the course

The course employs an integrative approach to clinical supervisor development for use in private practice, group and organisational contexts.

**Course Duration:** 100 hours October 2020—May 2021  
Commencing October 2020

Weekends - Saturday and Sunday from 9 am to 5.30 pm  
(approx. 1 weekend per month from October to May)

**Venue:** Dublin West\*

**Tuition Fees:** €2,820 plus MU Registration Fee €1,100

**APPLICATION DEADLINE:** 30th July 2021

*\*Recruitment will take place as normal, however, please be aware that if it is needed classes will be delivered online in compliance with further updates from the government. The classes will be delivered as live online lessons via Microsoft Teams, which is a platform built on Office 365. It is a secure platform and follows the compliance capabilities.*

## Entry Requirements

- Applicants must be qualified practitioners who have begun supervising, or are about to do so.
- A minimum of four years experience as a practitioner is required.
- Entry is by application form & short essay (500 words)
- Applicants must provide a recommendation letter from their supervisor.
- Eligible Applicants will be invited to an interview
- Applicants must check the accreditation requirements of their target accrediting body before applying to this programme.

**Meets IACP/BACP Training Criteria.**

## APPLICATION PROCESS

Applicants should complete and return the course application form accompanied by an initial deposit of €250, which is deductible from course fees if the application is successful. Applicants are entitled to a full refund of the initial deposit if they decide to cancel within 14 days of receipt of their application. Should an application be unsuccessful, or if the application is cancelled by the applicant following this 14 day period or after interview, an administration fee of €60 is charged and the balance of €190 is refunded.

Intake interviews will be arranged for suitable applicants. Applicants who are offered a place will be required to confirm acceptance in writing, accompanied by a Booking Deposit of €1,020. When an applicant has accepted a place, a binding agreement is created and all tuition fees, including deposits, shall be fully non-refundable in all personal circumstances.



## Course Content

- Theories and Skills of Clinical Supervision
- Ethical and Professional Issues in Supervision
- Group Supervision in Theory and Practice

## Practice Requirements

- 25 hours of external, one to one clinical supervision practice in a placement suitable for effective practice (may be one's own practice or in an existing organisation)
- 25 Hours internal supervised clinical practice
- 7 hours of clinical supervision of the student's supervisory practice (with a supervisor acceptable to the student's target accrediting body e.g. IACP, IAHIP, BACP etc.)

Leading to the Award of :  
Middlesex University Adv Dip in Supervision

## Terms & Conditions

### Entry Requirements:

It is the responsibility of the applicant to ensure that he/she fulfils the minimum entry requirements for a chosen course, and to ensure that the chosen course is suitable for his/her needs and level of ability. Once an applicant accepts an offer of a place on the course, he/she agrees to abide by the rules and regulations of the College. If the applicant does not reach the acceptable minimum criteria for the course, PCI College has the right to withdraw them from the course.

### Fees:

Tuition Fees are non-refundable in all personal circumstances. The balance of fees for tuition is payable, in full, before the course commences, or by availing of an agreed PCI College Direct Debit Payment Plan. Tuition Fees do not include costs of Additional Requirements such as Supervision.

Once a student is enrolled on a programme of study, no part of course fees are refundable or transferable. No refund will be made in any circumstances to students who fail to attend classes or who commence a course and subsequently feel that the course does not suit him/her. Students who are having their fees paid or part-paid by a third party, should be fully aware that responsibility for payment of fees and liaison with these bodies rests solely with the student and not with PCI College.

The College makes every effort to provide the Programme as described, and to avoid altering course dates, tutors, locations etc. However, should any changes be necessary, you will be notified at the earliest opportunity. All courses run subject to demand and the formation of a viable class cohort. A full refund will be given to all applicants in the event that the class does not proceed.

Where a student receives a refund and chooses to keep the refunded fees on their account, this credit shall only be applicable to programmes within that programme category (e.g. counselling & psychotherapy or CPD or Psychology). Credit will remain on the students account for a period of two years from the date of refund.

### Student Requirements:

Students are required to have sufficient IT skills and access to appropriate IT facilities to participate in the course. All students are assigned an individual email address and given access to an online Student Portal. The Portal includes course materials, an online library and College announcements and students are required to upload all written assignments online. Email is the primary communication method of the College and all students are requested to access their individual email account on a regular basis to ensure receipt of all notices.

Students with a disability may require adjustments to facilitate their learning. These adjustments will be fully evaluated by PCI College. Students are requested to make the College aware of any disability, special need or learning support requirement on application.

### Garda Vetting:

Students will be required to participate in Garda Vetting procedures in relation to programme and accreditation requirements.

Please note that there is an additional charge of €20 for Garda vetting process which is required prior to course entry and it is not included in the above fees.

Our Terms and Conditions may change and be updated from time to time. Students are requested to review the current version of Terms and Conditions on our website at [www.pccollege.ie](http://www.pccollege.ie).

## APPLICATION FORM

### 1. Personal Details (Please fill all fields in Block Capitals)

Forename \_\_\_\_\_ Middle Name \_\_\_\_\_ Surname \_\_\_\_\_

(For Registration—please use name as appears on Passport / Bank Statements)

Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Nationality \_\_\_\_\_ Ethnicity \_\_\_\_\_

Gender: \_\_\_\_\_

(Leave blank if you prefer not to say)

Telephone: Home: \_\_\_\_\_

Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Current Employment: \_\_\_\_\_

#### FOR OFFICE USE ONLY

ID No: \_\_\_\_\_ IT: Y/N

Deposit: \_\_\_\_\_

Offer: \_\_\_\_\_

Accepted: \_\_\_\_\_

Where did you see details of this course advertised? (e.g. online search, online advert, website, e-mail-direct marketing, Facebook, Twitter, word-of-mouth, press, radio, event) \_\_\_\_\_

### 2. Education Background

Highest Education Achieved (Primary/Secondary/Third Level)

Please give details of Course, Institution and Award:

Appropriate qualification in Counselling/Psychotherapy, social care, psychology, nursing or related discipline (level 5MFQ or Level 7 FHEQ) AND a minimum of four years professional practice (eg. Accreditation) with a recognised professional body.

Qualification/Institution: \_\_\_\_\_

Award: \_\_\_\_\_

Please list any other course you consider relevant to your application: \_\_\_\_\_

If you have a disability or special need, will you require extra learning support?

Yes  No

If yes, please give details?

Have you ever been convicted of a criminal offence?

Yes  No

If yes, please give details? \_\_\_\_\_

Are you accredited with any recognised counselling bodies? \_\_\_\_\_

Please give names and addresses of two personal referees who would attest to your competence to undertake the degree programme and to your suitability to act in the capacity of counsellor. (BLOCK CAPITALS PLEASE)

1	Name:		2	Name:	
	Address:			Address:	
Tel:		Tel:			

### 3. Please enclose with this application the following:

A 500 word submission (maximum) titled: **Why I wish train as a clinical supervisor.** In this work, your aim is to demonstrate an ability to write clearly, concisely and cogently, providing your rationale for considering the programme at this point in your career. You should aim to mix formal and reflective writing in your short essay where possible. You may use a formal referencing style if you wish e.g. APA 6th, Harvard etc. but this is not mandatory for the short written piece.

### 4. Declaration

I wish to register for the programme selected above. I have read and understood the terms and conditions for programme registration (as set out in page 2 of this application form & online at [www.pccollege.ie](http://www.pccollege.ie)) with PCI College and I agree to be bound by those terms and conditions.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### 5. Payment Options

***I enclose a deposit of €250.00 (of which €60.00 is non-refundable)***

BANK TRANSFER

BOI Account Number: 75917606

Sort Code: 90-01-21

Online Payment (via website)

Cheque