



Collaborative Programmes, Transnational Programmes and Joint Awards Procedure

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TABLE OF CONTENTS

1.	REVISION HISTORY AND APPROVAL	3
2.	INTRODUCTION	4
3.	PROGRAMME DEVELOPMENT PROCEDURES	4
4.	PROGRAMME MANAGEMENT AND REVIEW	4
5.	LINKED POLICIES AND PROCEDURES	4

1. REVISION HISTORY AND APPROVAL

Revision	Nature of change	Approval	Date
1.0	First Issue	JL	27/07/21

2. INTRODUCTION

- 2.1. PCI College recognise the need for clear and transparent procedures related specifically to the area of collaborative, transnational and joint award provision.
- 2.2. All PCI College Quality Assurance policies and procedures equally apply to programmes of collaborative, transnational and joint award provision.

3. PROGRAMME DEVELOPMENT PROCEDURES

- 3.1. The development of collaborative programme, transnational programme or joint award agreements from initial proposal to validation and provision must follow the PCI College New Programme Design, Development and Review Procedure.
- 3.2. During the proposal process, as outlined in Section 2 of the New Programme Design, Development and Review Procedure, the steering committee will request a due diligence report in respect of collaborative and joint provision.
- 3.3. The PCI College Board will appoint a College nominee to carry out a due diligence analysis of the proposed collaborating partner.
- 3.4. In order to facilitate due diligence in a timely manner the College may enter into a legally binding non-disclosure agreement with its proposed partners, covering all information exchanged and acquired through the due diligence process.
- 3.5. Guidance will be provided by the Board in respect of the due diligence tasks to be completed.
- 3.6. Upon receipt of the due diligence report, the College Board will adjudicate on the viability of the proposed partnership and advise the programme development Steering Committee of the outcome of same.
- 3.7. Should due diligence be approved, the Steering Committee will compile a draft programme proposal and consult with the relevant validating body and other national and international authorities as required to assess the proposal's general suitability and acceptability in advance of its formal submission for validation/accreditation.
- 3.8. Upon draft approval of the programme proposal from the relevant validating/accrediting bodies, the Steering Committee will proceed with all steps as outlined within the New Programme Design, Development and Review Procedure.
- 3.9. Draft approval includes the production of a Consortium Agreement to include a Programme Agreement as outlined in the Collaborative Programmes, Transnational Programmes and Joint Awards Policy and further outlined in relation to the procedure for developing collaborative provision within Section 3 of the New Programme Design, Development and Review Procedure.

4. PROGRAMME MANAGEMENT AND REVIEW

- 4.1. All Collaborative Programmes, Transnational Programmes and Joint Awards are managed and reviewed in accordance with the following PCI College Procedures:
 - Ongoing Programme Monitoring Procedure
 - New Programme Evaluation and Revalidation Procedure

5. LINKED POLICIES AND PROCEDURES

Linked Policies	Assessment of Learners Policy New Programme Design, Development and Validation Policy Ongoing Programme Monitoring Policy Revalidation Policy Privacy Policy
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	Collaborative Programmes, Transnational Programmes and Joint Awards Policy Staff Recruitment, Management and Development Policy Support for Learners Policy Teaching and Learning Strategy QA Management Policy
Linked Procedures	Assessment of Learners Procedure New Programme Design, Development and Validation Procedure Ongoing Programme Monitoring Procedure Annual Programme Monitoring Procedure Annual Module Review Procedure Programme Assessment Strategy Procedure Revalidation Procedure Staff Recruitment, Management and Development Policy Support for Learners Procedures