



Classifications of Awards (Middlesex) at Academic Boards Procedure

Revision: 1.0
Issued: 27th July 2021

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1. REVISION HISTORY AND APPROVAL

Revision	Nature of change	Approval	Date
1.0	First Issue	JL	27/07/21

2. CLASSIFICATION OF AWARDS – MIDDLESEX UNIVERSITY

- 2.1. Learners are required to complete all required modules to be awarded an appropriate classification for their final award. For MSc and Advanced Diploma courses all modules count equally to a learner's overall award classification. For BSc programmes, modules at level 4 must be passed but do not count in determining a learner's overall classification, only level 5 and 6 modules are included in determining the learner's award classification.

3. GUIDANCE FOR CLASSIFICATION OF AWARDS

- 3.1. MU Award Classification – Bachelor of Science (BSc)

3.1.1. The following table guides calculations of award outcomes.

Award classifications		
	A clear profile	A borderline profile
First Class (1 st)	50% at grades 1 to 4 and less than 25% at grades 13 to 16	50% at grades 1 to 4 and more than 25% at grades 13 to 16
Upper Second Class	50% at grades 1 to 8 and less than 25% at grades 13 to 16	50% at grades 1 to 8 and less than 25% at grades 13 to 16
Lower second Class	50% of grades 1 to 12	
Third	100% of grades 1-16	

- 3.1.2. Profile of Grades: Classification will be derived from consideration of profile(s) giving the proportion of grades distributed into each class. Using Table A, the Assessment Board will consider profiles of ALL graded credits awarded at:

- FHEQ Level 5 and above
- FHEQ Level 6 and above

- 3.1.3. Awarding Classifications: Where both profiles give the same level of Honours classification, that classification will be awarded.

3.1.3.1. Where the better profile is at FHEQ level 6 and above and that profile is clear, and no more

3.1.3.2. than one class above the profile at FHEQ level 5 and above, that classification will be awarded.

3.1.3.3. Where the better profile is at FHEQ level 5 and above and that profile is clear, and the profile at

3.1.3.4. FHEQ level 6 and above is on an adjacent lower borderline, the clear classification will be

3.1.3.5. awarded.

3.1.3.6. Honours classification can only be awarded where there is a minimum of 120 graded credits.

3.1.3.7. For the purposes of classification, compensated modules shall be treated as a grade of 16.

- 3.1.4. Exercising Discretion

3.1.4.1. Subject to regulation D6.1, the Assessment Board will only exercise discretion on the class of Honours:

- There is only one profile and this is borderline; or
- There are two profiles and both are borderline; or
- The two profiles do not fall into any combination specified under Table A

3.1.4.2. In doing so, the Board should bear in mind the following:

- FHEQ Level 6 work or work completed in the final stage of the programme

- The grade achieved for the final dissertation/ project module(s). Where there is no final dissertation/project module, the grade(s) achieved in core module(s), (as identified by the Board) at level 6.
- The need to consider any extenuating circumstances (see section D8).
- The need to be consistent in its policy in the interpretation of classification for all learners in a cohort.

3.1.5. Methods for determining classification.

- 3.1.5.1. For a profile (either level FHEQ 5 and above, or FHEQ level 6 and above), 50 per cent or above of graded credit must lie in the class. In addition there must be no more than the maximum amount of credit at low grades indicated by the bold line in table A above.
- 3.1.5.2. Note that the achievement of an honours class for a single profile does not guarantee the award of that class. Both profiles are considered in determination of the overall classification

3.2. MU Award Classification Master of Science (MSc)

	Award classifications		
Classification of Qualification	Pass	Merit	Distinction
Distinction	-	-	50% grade 1 to 4
Merit	-	50% grades at 5 to 8	
Pass	100% of grades at 9 to 16		

3.2.1. For the award of Distinction or Merit, the dissertation must be in the class. Remaining graded credit must be distributed as in the table above.

3.2.2. Requirements for Distinction:

- The dissertation must be at grade 4 or better, and 50 per cent or more of the remaining graded credit at FHEQ level 7 (or above) must be at grade 4 or better.
- Where the dissertation/independent project is at grade 4 or better, but more than 50 per cent of the remaining credit at FHEQ level 7 (or above) is grade 5 or worse, the learner will be awarded a Merit unless the Assessment Board considers that a Distinction is appropriate due to extenuating circumstances.
- In exercising discretion the Board should bear in mind the need to be consistent in its policy in the interpretation of classification for all learners in a cohort.

3.2.2.1. Requirements for Merit:

- The dissertation must be at grade 5 to 8, and 50 per cent or more of the remaining graded credit at FHEQ level 7 (or above) must be at grade 8 or better.

3.3. Advanced Diploma in Clinical Supervision (ADCS)

	Award classifications		
Classification of Qualification	Pass	Merit	Distinction
Distinction	-	-	50% grade 1 to 4
Merit	-	50% grades at 5 to 8	
Pass	100% of grades at 9 to 16		

- 3.3.1. 50 per cent or above of graded credits must lie in the classification of Qualification as identified in the above table.

4. LINKED POLICIES AND PROCEDURES

Linked Policies	Assessment of Learners Policy
Linked Procedures	Assessment of Learners Procedure